

**INTERNAL  
COMPLAINT  
COMMITTEE**



## OBJECTIVES OF INTERNAL COMPLAINT COMMITTEE

- To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence at the Institute.
- To uphold the commitment of the Institute to provide an environment free of gender based discrimination.
- To create a secure physical and social environment to deter any act of sexual harassment.
- To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
- To encourage participation of NGO's working in the area of women's development.
- To disseminate knowledge about rights and laws related to women.
- Prevent discrimination and sexual harassment, by promoting gender amity among students and employees.
- Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.
- Recommend appropriate punitive action against the guilty party to the Management.



**2018-2019**





# TIRUMALA ENGINEERING COLLEGE

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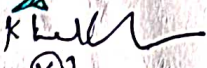


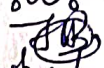
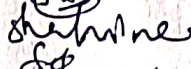



Jonnalagadda, Narasaraopet, Guntur Dist. - 522601 web : www.tmecnrt.org Email : tecnrt@gmail.com

Jonnalagadda,  
Date:25-8-2018.

## CIRCULAR

The following Faculty members and students are nominated as the members of Internal Complaint committee of Tirumala Engineering College.

1. Dr.Y.V.Narayana, Principal
2. K.P.N.Vara lakshmi
3. K.Lakshmi
4. G.Suseelamma
5. SK.Johny Begum
- 6.SK.Sahina
- 7.S. Sireesha,Physical Director
- 8.Karanam Tejaswini
9. SK.Neelofor

Chairman   
Convener   
Member   
Member   
Member   
Member   
Member   
Student Member   
Student Member 

### COPY TO

1. ECE
2. CSE
3. EEE
4. CIVIL
5. MECH
6. AS&H

Dr.Y.V.Narayana  
Principal,TEC

PRINCIPAL  
TIRUMALA ENGINEERING COLLEGE  
JONNALAGADDA (V), NARASARAOPET



~~Minutes of the meeting of internal complaint committee (ICC) on 25-08-2018.~~

→ The Committee on "Internal Complaint Committee" had been constituted by department vide dated on 25-08-2018.

→ The chairperson welcomed all the members of the committee.

→ Sir introduced all the faculty with each other

→ The committee was formed with seven members with K.P.N. Varalakshmi, Asst. Prof. of CSE department as convenor.

→ The chairman explained the aims and objectives of the OBC cell.

→ Chairperson instructed all the faculty members to give information about ICC to all the students of institution.

→ The planning for this academic year.

Members Attended :-

- 1) Dr. Y.V. Narayana
- 2) K.P.N. Varalakshmi
- 3) K. Lakshmi
- 4) G. Suseelamma
- 5) SK. Johny Begum
- 6) SK. Shakira
- 7) S. Sireesha
- 8) K. Tejaswini
- 9) SK. Neelofa

Principal, TEGY

K. Lakshmi

(R)

Suman

(B)

Shikha

(S)

Tej K

SKM





# TIRUMALA ENGINEERING COLLEGE

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Jonnalagadda, Narasaraopet, Guntur Dist. - 522601 web : www.tmacnrt.org Email : tecnrt@gmail.com

Jonnalagadda,  
Date: 03-9-2018.

## CIRCULAR

The following Faculty members are requested to attend the meeting on 03-09-2018 at 3:40PM in the Conference room (212).

1. Dr.Y.V.Narayana, Principal
2. K.P.N.Vara lakshmi
3. K.Lakshmi
4. SK.Rizwana
5. SK.Johny Begum
6. SK.Sahina
7. V.Hanumantha Rao
8. Karanam Tejaswini
9. SK.Neelofor

Chairman

Convener

Member

Member

Member

Member

Member

Student Member

Student Member

### Agenda:

- 1.Discussion on Redressal of sexual harassment
- 2.Discussion on gender based discrimination
3. Any other

Dr. Y. V. Narayana  
Principal, TEC

PRINCIPAL  
TIRUMALA ENGINEERING COLLEGE  
JONNALAGADDA (V), NARASARAOPET



Minutes of meeting held on 03-09-2018 at  
3:40 PM, in Conference room.

Chair :- Dr. Y. V. Narayana

points discussed :-

- chair person welcomed all the members of the committee and informed that as per the guidelines issued by ministry of women and child development, all the organization must constitute the ICC.
- Sir described the role of ICC and said the responsibilities of members in ICC.
- The committee noted that no complaint of sexual harassment has been received from any woman employee of any department.
- The committee has decided to Place a complaint box in the college premises.

Members Attended

1) Dr. Y. V. Narayana	Principal, TEC
2) K.P.N. Varad Leelshmi	K Leelshmi
3) K Leelshmi	(K)
4) K. Rizwana	(K)
5) SK. Johnny Begum	(SK)
6) SK. Shahina	(SK)
7) V. Hanumanth Rao	V H Rao
8) K. Tejanwini	Tejanwini
9) SK Neelofa	SKM



2019-2020





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Jonnalagadda,  
Date:25-8-2019.

## CIRCULAR

The following Faculty members are requested to attend the meeting on  
25-8-2019 at 3:40PM in the Conference room (212).

1. Dr.Y.V.Narayana, Principal
2. K.P.N.Vara lakshmi
3. K.Lakshmi
4. G.Suseelamma
5. SK.Johny Begum
- 6.SK.Sahina
- 7.S. Sireesha,Physical Director
- 8.Karanam Tejaswini
9. SK.Neelofor

Chairman

Convener

Member

Member

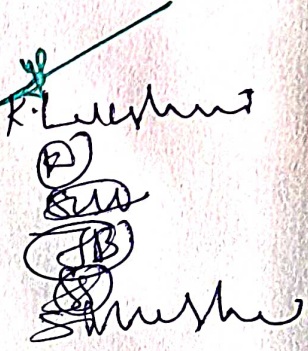

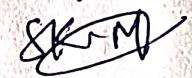
Member

Member

Member

Student Member

Student Member

Agenda:

- 1.Discussion on Redressal of sexual harassment
- 2.Discussion on gender based discrimination
3. Any other

Dr.Y.V.Narayana

Principal,TEC

PRINCIPAL  
TIRUMALA ENGINEERING COLLEGE  
JONNALAGADDA (V), NARASARAOPET



Minutes of the meeting held on 25-08-2019  
 at 3:40 pm in the conference room.

Chair :- Dr. Y. V. Narayana.

points discussed:-

- 1) The chair person addressed all the members of ICC who attended the meeting on 25-8-2019.
- 2) Sir enquired the committee whether any unwanted incidents occurred in the campus.
- 3) Sir explained how the disciplinary action has been taken against the person and mentioned that college is not going to bare any unwanted incidents.
- 4) The chair advised to the committee members to motivate the girl students.

Members Attended:-

- |                         |                           |
|-------------------------|---------------------------|
| 1) Dr. Y. V. Narayana - | Principal, <del>TCC</del> |
| 2. K.P.N. Varalakshmi   | K.P.N. Lakshmi            |
| 3. K. Lakshmi           | (K)                       |
| 4. G. Suselamma         | (G)                       |
| 5. Sk. Johny Begum      | (JB)                      |
| 6. Sk. Sahina           | (S)                       |
| 7. S. Sireesha          | S. Sireesha               |
| 8. K. Tjashwini         | Tjashwini                 |
| 9. Sk. Neelofar         | SKM                       |



**2020-2021**





# TIRUMALA ENGINEERING COLLEGE

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Jonnalagadda, Narasaraopet, Guntur Dist. - 522001 web : www.tecnrt.org Email : tecnrt@gmail.com

Jonnalagadda,  
Dt.02.06.2020

## CIRCULAR

The following faculty members and students are nominated as the members of Internal Compliant Committee (ICC) of Tirumala Engineering College.

1. Dr. Y. V. Narayana, Principal
2. Mrs. K.P.N. Varalakshmi, Assoc. professor, CSE
3. Mrs. J. Lakshmi, Asst. professor, CSE
4. Mrs. G. Suseelamma, Asst. professor, ECE
5. Mrs. SK. Johny Begam, Asst. professor, EEE
6. Mrs. Sk. Shahina, Asst. professor, CSE
7. Mr. V Hanumantha Rao, Physical Director
8. Karanam Tejaswini, III-CSE
9. Shaik Neelofoor, III-CSE

Chairman *YV*  
Convener *KPN*  
Member *Lakshmi J*  
Member *G*  
Member *Johny Begam*  
Member *Shahina*  
Member *V*  
Student Member *Tejaswini*  
Student Member *Neelofoor*

*YV*  
Dr. Y. V. Narayana  
Principal, TEC.

PRINCIPAL  
TIRUMALA ENGINEERING COLLEGE  
JONNALAGADDA (V), NARASARAOPET

### Copy to

1. ECE
2. EEE
3. CSE&IT
4. CIVIL
5. MECH
6. AS&H
7. Office
8. IQAC



Minutes of the meeting held on 02-06-2020.

Chair:- Dr. Y. V. Narayana

- 1) chairperson formed a new committee of the ICC with seven faculty members and two girl students.
- 2) chair instructed to look after the discipline among the technicians while dealing the girl students.
- 3) committee has been informed the issue of a IV year civil student G. Gayathri
- 4) Immediate action has been taken against the culprit Mr. Subba Rao
- 5) committee has been advised to bring awareness among girl students
- 6) Guest lectures should be arranged for girls on the issues of eve teasing & the laws, acts Govt has implemented against it.

Members Attended:-

- |                         |                   |
|-------------------------|-------------------|
| 1. Dr. Y. V. Narayana   | Principal, TGCP   |
| 2. K. P. N. Varalakshmi | K. P. N. Lakshmi  |
| 3. J. Lakshmi           | J. Lakshmi        |
| 4. G. Susheemaa         | G. Susheemaa      |
| 5. SK. Johnny Beegum    | SK. Johnny Beegum |
| 6. SK. Shehina          | SK. Shehina       |
| 7. V. Hanumanth Rao     | V. Hanumanth Rao  |
| 8. K. Jayasini          | K. Jayasini       |
| 9. SK. Neelofa          | SK. Neelofa       |





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Jonnalagadda,  
Dt.13.07.2020

## CIRCULAR

The following members of Internal Compliant Committee (ICC) of Tirumala Engineering College are requested to attend the meeting on 13.07.20 at 12.30PM in the Conference Hall.

1. Dr. Y. V. Narayana, Principal
2. Mrs. K.P.N. Varalakshmi
3. Mrs. J. Lakshmi
4. Mrs. G. Suseelamma
5. Mrs. SK. Johny Begam
6. Mrs. Sk. Shahina
7. Mr. V Hanumantha Rao, Physical Director
8. Karanam Tejaswini
9. Shaik Neelofor

Chairman *YV*  
Convener *KPN*  
Co-Convener *J Lakshmi*  
Member *G Suseelamma*  
Member *SK Johny Begam*  
Member *Sk Shahina*  
Member *V Hanumantha Rao*  
Student Member *Karanam Tejaswini*  
Student Member *Shaik Neelofor*

### Agenda:

1. Discussion on Redressal of sexual harassment cases.
2. Discussion on gender-based discrimination.
3. Any other

*YV*  
Dr. Y.V. Narayana  
Principal, TEC.

PRINCIPAL  
TIRUMALA ENGINEERING COLLEGE  
JONNALAGADDA (V), NARASARAOPE




~~Minutes of the meeting held on 13-07-2020 at 12:30 pm in the conference Hall.~~

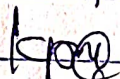
Chair:- Dr. Y.V. Narayana

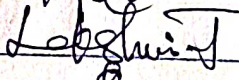
- 1) Meeting has started with a warm addressing of the chair.
- 2) Further, sir enquired the issues if any occurred in the college.
- 3) The committee discussed the issue of ICSE-B student Tejaswini who got teased by III B.Tech student.
- 4) As, TEC never takes disciplinary actions, committee has instructed to punish the student with immediate effect.
- 5) The chair advised to conduct some meetings from renowned personalities in the society.


Members Attended

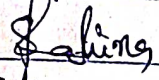
- 1) Dr. Y. V. Narayana
- 2. K.P.N. Varalakshmi
- J. Lakshmi
- G. Su-Seelamma
- Sk. Shahino
- V. Hanumanth Rao
- K. Tejaswini
- Sk. Neelofa


Principal, TEC. 

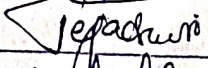
  
K.P.N. Varalakshmi

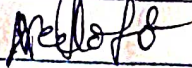
  
J. Lakshmi

  
G. Su-Seelamma

  
Sk. Shahino

  
V. Hanumanth Rao

  
K. Tejaswini

  
Sk. Neelofa





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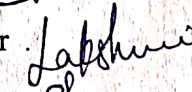


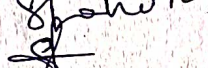



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Jonnalagadda,  
Dt.12.07.2021

## CIRCULAR

The following members of Internal Compliant Committee (ICC) of Tirumala Engineering College are requested to attend the meeting on 13.07.21 at 12.30PM in the Conference Hall.

1. Dr. Y. V. Narayana, Principal
2. Mrs. M. Madhavi Latha
3. Mrs. J. Lakshmi
4. Mrs. G. Suseelamma
5. Mrs. SK. Johny Begam
6. Mrs. Sk. Shahina
7. Mrs. S. Siresha, Physical Director
8. Karanam Tejaswini
9. Shaik Neelofor

Chairman   
Convener   
Co-Convener   
Member   
Member   
Member   
Member   
Student Member   
Student Member 

### Agenda:

1. Discussion on Redressal of sexual harassment cases.
2. Discussion on gender-based discrimination.
3. Any other

  
Dr. Y. V. Narayana  
Principal, TEC.

PRINCIPAL  
TIRUMALA ENGINEERING COLLEGE  
JONNALAGADDA (V), NARASARAOPET



Minutes of the meeting held on 13-07-2021 at 12:30 pm in the conference Hall.

Chair:- Dr. Y. V. Narayana

- 1) The committee had discussion and the following suggestions were made.
- 2) The handbook on sexual harassment of ~~women~~ women at workplace, issued by ministry of women and child development
- 3) The composition of the internal complaint committee of ~~TEC~~ must be uploaded in website TEC.
- 4) The members have decided to place the Complaint drop box in the college premises.
- 5) The chairperson conveyed her thanks to the members for attending the meeting.
- 6) Meeting ended with vote of thanks to the chair.

Members Attended:-

- 1) Dr. Y. V. Narayana -
- M. Madhavi Latha -
- J. Lakshmi -
- G. Suseelamma -
- Sk. Johnny Begum -
- Sk. Shahina -
- S. Sireesha -
- K. Tejaswini -
- Sk. Neelofar -

Principal, TEC. ✗

H  
Lakshmi J

J  
Sk. J. L. S.  
Shahina

S

J. K.  
Neelofar



2021-2022





# TIRUMALA ENGINEERING COLLEGE

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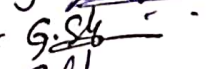
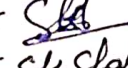
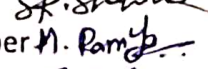


Jonnalagadda,

Dt.18.05.2022

## CIRCULAR

The following members of ICC cell of Tirumala Engineering College are requested to attend the meeting on 10-05-2022 at 12.30 pm in Conference Hall without fail.

1. Dr.Y.V.Narayana, Principal
2. Mrs.M. Madhavi Latha
3. Mrs.J.Lakshmi
4. Mrs.G.Suseelamma
5. Mrs.SK.Shahina
6. Mrs.S.Sireesha,Physical Director
7. M.Ramya
8. G.Harika

Chairman   
Convener   
Member   
Member   
Member   
Student Member   
Student Member 

### AGENDA ;

1. Discussion on DISHA APP
2. Grievances of girl students
3. Any other

  
Dr.Y.V.NARAYANA,

Principal,TEC.

**PRINCIPAL**

**TIRUMALA ENGINEERING COLLEGE  
JONNALAGADDA (V), NARASARAOPET**



Minutes of the meeting held on 20-05-2022 at 12:30pm in conference Hall.

Chair :- Dr. Y. V. Narayana - Principal, TEC.

- 1) The chairperson welcomed the gathering and reviewed the last meeting contents.
- 2) The committee had discussion and following suggestions were made.
- 3) The members expressed that there ~~is~~ were no cases of complaints against sexual harassment in college campus.
- 4) As per the instructions of state government, it is decided to download Disha app.
- 5) Sachivalayam mahila police and local women police inspector visited the campus to give an awareness about Disha app.
- 6) They instructed all the lady faculty and girl students to down Disha app in mobiles.
- 7) The chair person thanked all the members for their active participation & support.

Members attended:-

- 1) Dr. Y. V. Narayana - Principal, TEC
2. Mrs. M. Madhavi Latha - ~~M~~
3. Mrs. J. Lakshmi - J. Lakshmi
4. Mrs. G. Suscelamma - ~~G. Sus~~
5. Mrs. Sk. Shahina - ~~Sk~~
6. Mrs. S. Sireesha - Sk. Sireesha
7. M. Ramya - M. Ramya
8. G. Harika - ~~G. Harika~~



# DISHA APP



## Disha SOS Mobile App



**01**  
Install

Download App from Google play & App Store (IOS)  
(Keyword: Disha SOS)

Registration Process of Disha App

**02**  
DISHA APP



**03**

Phone Num

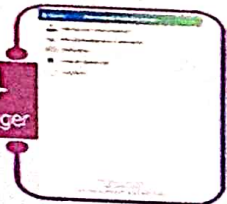
Enter the 10 Digit Mobile Number



Enable handgesture option for Shake Trigger Feature

**04**

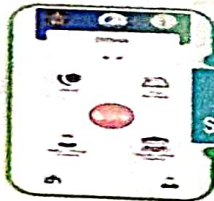
Shake Trigger



**05**

SOS Service

Press SOS button to send alert and get Police Assistance



App will send location details to Control room .  
Victim Get Police Assistance

**06**



### Other Features of DISHA APP

Track My Travel

Near by P.S

Safety Places



Dial  
112 / 100

Near by  
Officer

Road  
Safety

Social  
Media



